

HARWOOD CITY COUNCIL MINUTES

City of Harwood, North Dakota

Regular Meeting

May 4th, 2026

Call to Order/Roll Call: At 6:30 pm, Mayor Blake Hankey called the meeting to order. Roll call included Jamie Nettum, Chris Higgins, Dick Sundberg, and Chayla Hansen, City Auditor. Chris Fix was absent. Others in attendance included City Engineer Andrew Aakre, City Attorney Sarah Wear, and Public Works Supervisor Jeremy Snyder. Public attendees from the sign-in sheet: Mark Kerkvliet via Zoom, Josh Diede, Cairn Reisch, Mike Swartz, Darlene Meyer, JoAnn Spiez, Tim Flakoll, Joseph Cecil, Marge Lonski, Amanda Wolf, Mike Blevins, Sheriff Jahner, and Dale Rosenkranz.

Approved Agenda: Motion to approve the agenda by Higgins, seconded by Nettum. All in favor voted aye, motion carried.

Approve April Bills, April Meeting Minutes, and Financial Report, Consent Agenda. Motion to approve the consent agenda by Sundberg, seconded by Nettum. All voted aye, and the motion carried.

Fund	2026 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
11300-Checking								
100 - GENERAL FUND	\$746,747.05	\$211,089.55	(\$182,419.66)	\$0.00	\$0.00	\$6,450.77	\$781,867.71	In Balance
201 - HIGHWAY DISTRIBUTION	(\$152,100.31)	\$22,152.48	(\$18,568.93)	\$0.00	\$0.00		(\$148,516.76)	In Balance
203 - CITY SHARE SPECIAL ASSESSMENTS	(\$21,782.15)	\$6,782.85		\$0.00	\$0.00		(\$14,999.30)	In Balance
205 - Community Center	\$13,473.98	\$27,341.00	(\$25,224.06)	\$0.00	\$0.00	(\$1,425.96)	\$14,164.96	In Balance
206 - EMERGENCY FUND	\$403.06			\$0.00	\$0.00		\$403.06	In Balance
207 - ARPA FUNDS	\$115,394.44		(\$29,788.50)	\$0.00	\$0.00		\$85,605.94	In Balance
208 - Municipal Infrastructure Funds	\$271,520.51			\$0.00	\$0.00		\$271,520.51	In Balance
210 - Harwood Trust Fund	\$126,326.42		(\$48,724.75)	\$0.00	\$0.00		\$77,601.67	In Balance
220 - CITY SALES TAX FUND	\$983,699.46	\$318,778.50	(\$30,772.80)	\$0.00	\$0.00		\$1,271,705.16	In Balance
318 - WATER DISTRIBUTION #98-1	(\$7,317.01)			\$0.00	\$0.00		(\$7,317.01)	In Balance
322 - STREET IMPROVEMENT 2006-1	(\$20,749.72)			\$0.00	\$0.00		(\$20,749.72)	In Balance
324 - URBAN RENEWAL (TIF) 2007-1	\$55,116.48	\$28,162.50		\$0.00	\$0.00		\$83,278.98	In Balance
325 - STREET IMPROVEMENT 2011-1	\$70,411.96	\$41,483.38		\$0.00	\$0.00		\$111,895.34	In Balance
326 - WATER IMPROVEMENT 2015-1	\$51,890.32	\$49,802.29	(\$13,387.50)	\$0.00	\$0.00		\$88,305.11	In Balance
327 - STREET IMPROVEMENT 2016-1	\$9,937.32	\$55,804.99	(\$884.94)	\$0.00	\$0.00		\$64,857.37	In Balance
328 - BENDER LANE SEWER PROJ 2020-1	(\$13,439.24)	\$45,017.33	(\$49,480.00)	\$0.00	\$0.00		(\$17,901.91)	In Balance
329 - Freedland Drive 2022-1	(\$99,318.15)	\$110,997.54		\$0.00	\$0.00		\$11,679.39	In Balance
428 - BENDER LANE SEWER CONSTRUCTION	\$52,108.78			\$0.00	\$0.00		\$52,108.78	In Balance
429 - Street Imp. Dist. 2022-1 Const	\$5,682.47			\$0.00	\$0.00		\$5,682.47	In Balance
430 - Street Imp. Dist. 2023-1 Const	\$0.00			\$0.00	\$0.00		\$0.00	In Balance
501 - WATER FUND	\$201,226.42	\$67,888.90	(\$12,867.41)	\$0.00	\$0.00	(\$41,076.31)	\$215,171.60	In Balance
502 - SEWER FUND	\$221,854.81	\$66,592.78	(\$50,963.10)	\$0.00	\$0.00	(\$22,062.37)	\$215,422.12	In Balance
503 - WASTE FUND	\$7,315.92	\$34,896.30	(\$20,104.50)	\$0.00	\$0.00	\$0.00	\$22,107.72	In Balance
510 - SURCHARGE FUND	\$131,538.65	\$6,422.45	(\$27,100.00)	\$0.00	\$0.00		\$110,861.10	In Balance
	\$2,749,941.47	\$1,093,212.84	(\$510,286.15)	\$0.00	\$0.00	(\$58,113.87)	\$3,274,754.29	

The board, on motion, approved the following April bills:

23531	Moore Engineering	\$7,275.00
23530	Matts Redu-Rolloff LLC	\$6,787.00
23530	Ohnstad-TwicheLL PC	\$960.00
23532	NDLC	\$450.00
23534	Trista Ames	\$1,100.00
23529	Josh Diede	\$25.00
23542	Kyle & Kristin Kemmet	\$150.00
23543	Todd & Kim Veen	\$100.00
23541	Briana & Connor Ellegard	\$150.00
23544	Michael & Trasey Workman	\$56.25
23545	RDO Equipment	\$528.25
23546	Department of Environmental Quality	\$40.78
23549	Menards-Fargo	\$191.71
23547	Core & Main	\$409.20
23551	Michael & Trasey Workman	\$56.25
23550	Ok Tire Stores-Fargo	\$636.27
23548	Deans Bulk	\$826.15
23554	Menards-Moorhead	\$24.90
23555	US Bank	\$241.35
23553	Core & Main	\$415.90
23559	Sign Solutions	\$169.77
23558	Ohnstad-TwicheLL PC	\$1,493.00
23556	Hawkins	\$10.00
23557	Menards-Fargo	\$21.30
23560	USPS	\$173.85
23561	Moore Engineering Inc	\$10,150.00
23540	ND Child Support	\$184.62
23552	ND Child Support	\$184.62
00755	Bank North	\$45.00
00758	Column	\$1,590.53
00767	Shell Oil	\$105.40
00766	NDPERS	\$8,261.43
00761	IRS	\$2,300.18
00770	Vivint	\$344.20
00762	Microsoft	\$128.44
00756	Cass County Electric	\$3,641.00
00769	Verizon	\$143.07
00763	Midco	\$449.24
00765	ND State Treasurer	\$100.44
00764	ND One Call	\$13.91
00771	Zoom	\$17.62
00757	City Of Fargo	\$13,013.30
00759	Eide Bailly	\$430.00
00768	USPS	\$15.02
00760	First International	\$65.00

Law Enforcement Report: Corporal Beckius reported 177 calls for service.

New Business:

- a) **Sheriff Jahner-** The Sheriff presented information on how a full-time or half-time deputy would work for the city. Discussed the process and how the department works. The council will review and decide next at the June meeting.
- b) **City Hall/Community Center-** Discussed the different possibilities for City Hall moving to the Community Center, and it will be decided at the June meeting.
- c) **2nd Reading Fireworks Ordinance-**Motion to approve 2nd reading made by Higgins, seconded by Nettum. All in favor voted aye.
- d) **2nd Reading Cabaret Ordinance-**Motion to approve 2nd reading made by Nettum, seconded by Higgins. All in favor voted aye.
- e) **FERCHO Property Annexation with Fargo (APLD)-** Janelle Combs, legal counsel for APLD via Zoom, described this document and what Fargo is requesting Harwood to do. Council discussed how Harwood didn't have or want any part of this agreement. Motion made to not sign this agreement by Sundberg, seconded by Higgins. All in favor voted aye.
- f) **Midwest Inspection Update-** Mike Blevins gave an update on the progress at the AI Center site.

- g) **Wolf Building Permit**-Motion was made to approve by Nettum, seconded by Higgins. All in favor voted aye.
- h) **Snyder Building Permit**-Motion was made to approve this building permit by Higgins, seconded by Sundberg. All in favor voted aye.
- i) **RV Park**-Councilman Nettum explained that he was asked about putting an RV Park next to the Shopp. Council stated they do not want this in our visible areas of town.
- j) **Public Works Assistant Position**- The auditor explained the opening and process for hiring a new public works assistant.
- k) **Public Comment:** Dale Rosenkranz, Mike Swartz, Darlene Meyer

Old Business: None

Engineer Report:



ENGINEER'S AGENDA
City of Harwood Council Meeting
May 4th, 2026

1. North Water Main Loop

- a. We've moved the bid date back to May 14 to accommodate an alignment across the Newman property and to finalize the easement with them.
- b. We submitted the Department of Water Resources cost-share request. The project will almost certainly not receive any cost-share dollars. There are far more requests than dollars available.
- c. BNSF Crossing Permit Fee & Liability Insurance \$5,166.00. Motion made to pay \$5,166 to BNSF out of the Prairie Dog funds by Sundberg, seconded by Nettum. All in favor voted aye.

2. Capital Improvement Plan (CIP)

- a. We are putting the planning estimates together for the projects on the Capital Improvement Plan.
- b. There are 17 projects on the list (attached). See the auditor for the list.
- c. The plan and schedule are as follows:
 - a. June 1-present the projects and estimates to the council for review and discussion.
 - b. July 6th-Council review and prioritization.
 - c. August 3-Council adoption of CIP.

3. Department of Water Resources Water Development Plan (2027-2029 biennium)

- a. We did submit the "Triangle" area water main replacement project to the DWR Water Development Plan to potentially make that project eligible for cost-share dollars
 - 1. Ted Ave, Wally St, Truman Drive, Chapin Drive

Public Works Report: The branch picked up today and will start mowing soon.

Auditor Report: 1. Requesting budget items by mid-June. 2. The website is going well, with Sasha working on that. 3. City limit signs for Lake Shure and APLD. 4. New Harwood signs- Councilman Nettum will work on that.

Portfolio Reports: Sundberg: Reed township meeting with Jeremy, and Greg from Reed township, and went over road maintenance. **Higgins:** None. **Nettum:** None. **Fix:** absent **Hankey:** Received a letter in response to our letter from Christopher Brubaker. Since the timeframe we have given is not up yet, we will wait until the June meeting to do anything further.

Announcements: Next Council meeting, Monday, June 1st, at 6:30 pm at the City Hall.

Adjourn: Motion to adjourn by Sundberg, seconded by Higgins. All in favor voted aye, motion carried. Meeting adjourned at 8:31 pm.

 Blake Hankey, Mayor

Attest: _____
 Chayla Hansen, Auditor

Date of Approval _____

DRAFT