

HARWOOD CITY COUNCIL MINUTES

City of Harwood, North Dakota

Regular Meeting

April 6th, 2026

Call to Order/Roll Call: At 6:30 pm, Mayor Blake Hankey called the meeting to order. Roll call included Jamie Nettum, Chris Higgins, Dick Sundberg, Chris Fix, and Chayla Hansen, City Auditor; Others in attendance included City Engineer Assistant Brandon Smith, City Attorney Sarah Wear, and Public Works Supervisor Jeremy Snyder. Public attendees from the sign-in sheet: Eric Sinner, Cairn Reisch, Mark Kerkvliet, Darlene Meyer

JoAnn Spiesz, Mike Peterson, Josh Diede, Marge Lonski, Mike Kvanvg, Josh Olson, Mike Blevins, Nancy Coolidge, Mark Coolidge, Rich & Mary Hoffman, and Mitch Goodmanson.

Tax Equalization Meeting: Devin Arp from Cass County Appraiser presenting: Motion made by Higgins, seconded by Fix, to open the Tax Equalization Meeting. All in favor voted aye, motion carried. There were no residents wanting to protest their valuations. Motion made by Sundberg to accept the evaluations and close the Tax Equalization meeting, seconded by Fix. All in favor voted aye, motion carried.

Call to Order & Roll Call-Same as before.

Approved Agenda: Motion to approve the agenda with moving Tony Grindberg to the top of new business. by Fix, seconded by Higgins. All in favor voted aye, motion carried.

Approve March Bills, March Meeting Minutes, and Financial Report, Consent Agenda. Motion to approve the consent agenda by Sundberg, seconded by Higgins. All voted aye, and the motion carried.

<u>Fund</u>	<u>Begin</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Transfers</u>	<u>Journal Entries</u>	<u>Payroll</u>	<u>Balance</u>	
11300-Checking								
100 - GENERAL FUND	\$731,069.30	\$200,167.19	-\$184,459.62	\$0.00	\$0.00	\$3,009.19	\$749,786.06	In Balance
201 - HIGHWAY DISTRIBUTION	\$152,100.31	\$16,933.41	-\$14,605.02	\$0.00	\$0.00		\$149,771.92	In Balance
203 - CITY SHARE SPECIAL ASSESSMENTS	-\$21,782.15	\$6,558.90		\$0.00	\$0.00		-\$15,223.25	In Balance
205 - Community Center	-\$72,868.51	\$27,241.00	-\$23,221.63	\$0.00	\$0.00	\$1,246.77	-\$70,095.91	In Balance
206 - EMERGENCY FUND	\$403.06			\$0.00	\$0.00		\$403.06	In Balance
207 - ARPA FUNDS	\$131,072.19			\$0.00	\$0.00		\$131,072.19	In Balance
208 - Municipal Infrastructure Funds	\$271,520.51			\$0.00	\$0.00		\$271,520.51	In Balance
210 - Harwood Trust Fund	\$126,326.42		-\$48,724.75	\$0.00	\$0.00		\$77,601.67	In Balance
220 - CITY SALES TAX FUND	\$1,070,041.95	\$295,957.34	-\$22,012.22	\$0.00	\$0.00		\$1,343,987.07	In Balance
318 - WATER DISTRIBUTION #98-1	-\$7,317.01			\$0.00	\$0.00		-\$7,317.01	In Balance
322 - STREET IMPROVEMENT 2006-1	-\$20,749.72			\$0.00	\$0.00		-\$20,749.72	In Balance
324 - URBAN RENEWAL (TIF) 2007-1	\$55,116.48	\$28,162.50		\$0.00	\$0.00		\$83,278.98	In Balance
325 - STREET IMPROVEMENT 2011-1	\$70,411.96	\$39,860.48		\$0.00	\$0.00		\$110,272.44	In Balance
326 - WATER IMPROVEMENT 2015-1	\$51,890.32	\$46,124.44	-\$13,387.50	\$0.00	\$0.00		\$84,627.26	In Balance

327 - STREET IMPROVEMENT 2016-1	\$9,937.32	\$55,804.99		\$0.00	\$0.00		\$64,857.37	In Balance
328 - BENDER LANE SEWER PROJ 2020-1	-\$13,439.24	\$43,330.54	-\$884.94	\$0.00	\$0.00		-\$19,588.70	In Balance
329 - Freedland Drive 2022-1	-\$99,318.15	\$110,997.54		\$0.00	\$0.00		\$11,679.39	In Balance
428 - BENDER LANE SEWER CONSTRUCTION	\$52,108.78			\$0.00	\$0.00		\$52,108.78	In Balance
429 - Street Imp. Dist. 2022-1 Const	\$5,682.47			\$0.00	\$0.00		\$5,682.47	In Balance
430 - Street Imp. Dist. 2023-1 Const	\$0.00			\$0.00	\$0.00		\$0.00	In Balance
501 - WATER FUND	\$201,226.42	\$48,983.38	-\$10,215.67	\$0.00	\$0.00	\$30,577.62	\$209,416.51	In Balance
502 - SEWER FUND	\$221,854.81	\$45,215.27	-\$37,819.80	\$0.00	\$0.00	\$16,409.26	\$212,841.02	In Balance
503 - WASTE FUND	\$7,315.92	\$26,871.54	-\$13,317.50	\$0.00	\$0.00		\$20,869.96	In Balance
510 - SURCHARGE FUND	\$131,538.65	\$4,411.39	-\$27,100.00	\$0.00	\$0.00		\$108,850.04	In Balance
	<u>\$2,749,941.47</u>	<u>\$996,619.91</u>	<u>-\$445,228.65</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$45,224.46</u>	<u>\$3,256,108.27</u>	

The board, on motion, approved the following March bills:

23487	City of Fargo	\$14.00
23488	Macs	\$13.96
23489	Moore Engineering	\$21,716.50
23490	Ohnstad-Twitchell	\$11,741.20
23491	Asp of Moorhead	\$146.00
23492	Curts Lock & Key	\$3.71
23493	Deans Bulk Service	\$1,067.20
23494	Ground Control	\$4,886.27
23495	Matts Redi-Rolloff	\$7,020.00
23496	Berts Truck Equipment	\$36.27
23497	Harwood Park Board	\$5,803.90
23498	IRS	\$232.50
23499	Josh Diede	\$25.00
23500	North Central International	\$69.46
23501	Trista Ames	\$900.00
23502	ND Child Support	\$184.62
23504	Petro Serve	\$213.10
23507	Midwest Pest Control	\$120.00
23508	Starion Bond Service	\$49,480.00
23509	Hawkins	\$416.00
23510	Minnkota Enviroservices	\$90.00
23512	Business Essentials	\$654.09
23513	Chayla Hansen	\$483.49
23514	Clifford Elevator	\$462.50
23515	Immense Impact LLC	\$1,361.00
23516	Laney's	\$16,965.00
23517	Menards-Fargo	\$26.24
53518	Bert's Truck Repair	\$1,895.06
23519	Hawkins	\$10.00
23520	US Bank	\$241.35
23522	Menards	\$93.19
23523	Josh Diede	\$25.79
23524	Sign Badgers	\$1,393.54
23525	Harwood Park Board	\$390.00
23526	USPS	\$171.41

23527	Auto Value	\$199.95
23528	Moore Engineering	\$4,284.75
09012	IRS	\$4,493.15
09019	USPS	\$7.55
09020	Verizon	\$142.51
09003	Bank North	\$25.00
09009	Eide Bailey	\$430.00
09017	NDPERS	\$8,454.88
09007	Column Software	\$304.76
09104	Midco	\$449.32
09015	ND One-Call	\$10.89
09004	Cass County Electric	\$3,571.00
09022	Zoom	\$17.62
09005	Food	\$56.73
09006	City of Fargo	\$12,638.75
09001	AFLAC	\$416.96
09013	Microsoft	\$120.00
09010	First International Bank	\$65.00
09018	PSN	\$164.39
09002	Astoria	\$310.24
09008	eBay	\$69.22
09021	Vivint	\$344.20
09016	ND State Treasurer	\$245.51
09011	Forum	\$14.99

Law Enforcement Report: March 162 calls, February 166 calls

New Business:

- a) Tony Grinberg/Excel Energy-Tony explained that natural gas can be in the town's future. We are a few years away, but it is a possibility. More to come in the next few years, but he wanted to explain the possibility of natural gas in our area.
- b) First Reading Fireworks Ordinance-Motion to approve first reading by Fix, seconded by Nettum. All in favor voted aye, motion carried.
- c) Liquor/Cabaret Ordinance-Motion to approve first reading by Nettum, seconded by Higgins. All in favor voted aye, motion carried.
- d) Cabaret License Fees-Motion made to change the fee to 10% of the liquor license fee, so \$100 by Higgins, seconded by Sundberg. All in favor voted aye, motion carried.
- e) Designation of Newspaper-Motion made to designate the Fargo Forum as the City's newspaper of choice by Sundberg, seconded by Fix. All in favor voted aye, motion carried.
- f) Mike-Red Dragon Contract-Motion made to renew the contract for another three years with Red Dragon Fireworks by Fix, seconded by Nettum. All in favor voted aye, motion carried.
- g) Aerial Spraying Map-Special meeting 4/8 12:30 to approve a map that includes the Lake Shure area.
- h) Dirt Pile Plan-Applied Digital will add a ramp at their expense. The city will add a culvert and signs stating, "You are entering at your own risk." "City isn't responsible for accidents; "City of Harwood residents only," no vehicle over 26,000 pounds". Motion is made to add the culvert and signs shown above and to use sales tax funds for up to \$2,000. The hours are 8-8 daily.
- i) Sopp Property Line-The city will have no response to this property line issue.
- j) Rivertree Park-Relocating an approach approximately 75-100 ft to the east and adding a culvert to the approach as well to prevent water from flowing.
- k) Wild Turkeys-Nate Keller explained the issue with the wild turkeys and that DNR will be willing to trap and relocate the turkeys. They only do this in the winter, so we will have to wait till next year. Council felt this was appropriate.
- l) RV Park- A request was made by an employee of APLD for a possible RV park within the city, and the council said they are not interested in an RV Park.
- m) Fire Department Gaming Application-Motion made by Fix to approve the application, seconded by Higgins. All in favor voted aye, motion carried.

Public Comment: Ryan Volk, Mark Kerkvliet, Richard Hoffman, and Nancy Coolidge.

Old Business: Lee Allen Update-The semi-trailer has been removed, but there are still items left at the site. City Attorney asked for pictures of those items and will send a letter.

Engineer Report:



ENGINEER'S AGENDA
City of Harwood Council Meeting
April 6th, 2026

1. North Water Main Loop

- a. Met with Public Works 3/16 to go through the plans. We have finished the plans and are ready to go to bid.
- b. **Requesting motion approving plans and specifications.** Motion made to approve the plans and specifications by Higgins,

seconded by Fix. All in favor voted aye, motion carried.

- i. Plans attached.
- c. **Requesting motion approving plans and specifications.** Motion made to approve plans and specifications by Nettum, seconded by Higgins. All in favor voted aye, motion carried.
 - i. Planned bid date April 30th.
- d. **Requesting motion to apply for Department of Water Resources (DWR) cost-share dollars for the construction.** Motion made to apply for DWR cost-share dollars for the construction by Sundberg, seconded by Fix. All in favor voted aye, motion carried.
 - i. Letter attached. If approved, please print it on letterhead, sign it, and return it to our office. We will put together the cost-share application.
 - ii. DWR may not have funding available at this time, as the legislature did not appropriate as many dollars as the funding bucket as there is demand, but we should still apply.

2. Capital Improvement Plan

- a) Met with Public Works and Council Member Sundberg on 3/16 to go over the infrastructure project priorities.
- b) We have started putting cost estimates together for those projects.
- c) Planning for council discussions this summer, ahead of the budgeting process.

3. Department of Water Resources Water Development Plan (2027-2029 biennium)

- a. Want to submit the "Triangle" area water main replacement project to the DWR Water Development. Plan to potentially make the project eligible for cost-share dollars.
 - i. Ted Avenue, Wally Street, Truman Drive, Chapin Drive
- b. **Requesting a motion to authorize Moore Engineering to submit the Project Information and Planning Form for the Harwood Water Main Replacement project to be included in the 2027-2029 Water Development plan maintained by the ND Department of Water Resources.** Motion was made to authorize Moore Engineering to submit the Project Information and Planning Form by Sundberg, seconded by Higgins. All in favor voted aye, motion carried.

Public Works Report: Requesting not to put the garbage can in the roadway, as it is hard to plow snow around. Requesting to add calcium chloride to the tires of the small tractor. Motion made to purchase the tubes and chloride for \$600 out of sales tax by Nettum, seconded by Fix. All in favor voted aye, motion carried. **Auditor Report:** Out of office 04/10 and working remotely 04/13 and 04/14 for surgery.

Portfolio Reports: Sundberg: Attended the Reed Township meeting to see how winter road maintenance was handled. He has a new contact, Greg, to work with in the future. **Higgins:** Went over some key items from the Strategic Planning meeting -Stop sign Prairie Dr. -Flags for 4th of July-Flashing lights on stop signs-Maps-Slope of Ditches. Nettum: No. **Fix:** Working to get quotes from Stalker and Sign Solutions for a portable radar. Should have more next month. **Hankey:** Discussed possible deputy and will check with other towns that have a deputy how they feel it is going. Municipal Court-check with other cities.

Announcements: Next Council meeting, Monday, May 4th, at 6:30 pm at the City Hall.

Adjourn: Motion to adjourn by Sundberg, seconded by Higgins. All in favor voted aye, motion carried. Meeting adjourned at 8:57 pm.

Blake Hankey, Mayor

Attest: _____

Chayla Hansen, Auditor

Date of Approval _____