

HARWOOD CITY COUNCIL MINUTES

City of Harwood, North Dakota

Regular Meeting

Jan 7th, 2025

Call to Order/Roll Call: At 6:30pm, Mayor Blake Hankey called the meeting to order. Roll call included Dick Sundberg, Jamie Nettum, Chris Higgins., Chris Fix. Others in attendance included City Auditor Chayla Hansen & Public Works Supervisor Jeremy Snyder (Zoom), and City Attorney Sarah Wear. Deputy Tyler Beckius was also in attendance. Public attendance by sign-in sheet: Josh Diede, Arne Ruud, Dennis & Marge Laski, Preston Steele, Tom Linnertz, Marc Mosser, Sheriff Jahner. **Approved Agenda:** Motion to approve the agenda by Fix seconded by Higgins. All in favor voted aye, motion carried. **Approve December Meeting Minutes, December Bills, and Financial Report Consent Agenda:** Motion to approve the meeting minutes, bills paid and financial report by Sundberg seconded by Fix. All in favor voted aye, motion carried: **Law Enforcement Report:** Deputy Beckius attended the meeting and reported: 147 calls for December in Harwood and surrounding area. Sheriff Jahner did a presentation on the end-of-year report for Cass County and Harwood. Also, gave updates on 2 cases from the area.

New Business:

- a. Lake Shure Next Steps: Bruce Brandt is going to sign the petition to join Harwood which is what was needed to move forward. City Attorney and City Engineer are going to create a map of the area that will be annexed and will be reviewed for approval at February meeting.
- b. Ordinance 2024-04 1st reading: Review of ordinance and 1st reading: Motion to approve 1st reading by Nettum, seconded by Higgins. All in favor voted aye, motion carried.
- c. Black Mountain Software: City Auditor is requesting to change Accounting, Payroll, Utility Billing software from Banyon to Black Mountain. Reviewed all the benefits of this new software. All funds will come from general funds. Motion to approve the new software by Fix, seconded by Nettum. All in favor voted aye, motion carried.
- d. Brooktree LS 68 Pump: Nick (president of Brooktree Association) described that the pump has failed and is requesting the city pay for the repairs. The old contract with Harwood and the City of Fargo does not describe the City being responsible for these repairs. The city allows the flow of sewer from Brooktree lift station to Harwood’s lift station. We charge Brooktree \$1075 monthly for these services. The City Council explained to the Brooktree residents who were in attendance to bring a new agreement to City Council for review, but the city will not be paying the current bill.
- e. Liquor License Requirements for next year: There are some new verbiages that will be added prior to next year. The City Attorney will supply the City Auditor with the information.
- f. 311 Lind Blvd: Home has been vacant for 5-7 years and concerns that the property is unsafe, possible mold, rodent infestation. The City Auditor asked the City Inspector to inspect property but hasn’t heard anything yet. Marc Mosser from the fire department was in attendance and described his review of the outside of the property and feels that it possibly is in violation of the fire code. The City Auditor did have email correspondence with one of the owners which stated that they plan to remodel and move back this summer. This matter will be continued once the inspection report is completed.
- g. **Old Business:** JD Kramer: Councilman Fix wanted to have the Marc from the Fire Department update from there standpoint on this situation with burning of hazardous materials. The ND Dept of Environmental Quality is involved and won’t allow any burning. Kramer’s were wanting a permit for an incinerator, but the new proposed ordinance prohibits that. **Engineer’s Report:** North Water Main Loop: Needing a motion to authorize the application for cost share assistance. Motion to approve the application by Sundberg, seconded by Nettum. All in favor voted aye, motion carried. Upcoming FEMA zoom call.

Public Works Report: Snyder will be at training Jan 21st-23rd. **Auditor Report:** Going to send out email to residents about utility bill increases. Community Center repairs were approved by insurance and will start repairs soon. My daughter is going to do the scanning and organizing approved in the budget.

Correspondence/Open Forum:None. **Portfolio Reports:** **Sundberg:** None. **Higgins:** Will be working with Josh to plan for repairs to community center. **Nettum:** Brock Hansen is going to join the Planning and Zoning Committee. **Fix:** Previously discussed. **Hankey:** None

Next Meeting: Feb 3rd 6:30 pm: Adjourn: Motion to adjourn by Sundberg, seconded by Higgins. All in favor voted aye, motion carried. The meeting was adjourned at 8:35 pm.

Blake Hankey, Mayor

Attest: _____
Chayla Hansen, Auditor

Date of Approval _____