

HARWOOD CITY COUNCIL MINUTES

City of Harwood, North Dakota

Regular Meeting October 6th, 2025

Call to Order/Roll Call: At 6:30 pm, Mayor Blake Hankey called the meeting to order. Roll call included Jamie Nettum, Chris Fix via Zoom, Dick Sundberg, and Chris Higgins. Chayla Hansen, City Auditor. Others in attendance included City Engineer Andrew Aakre, City Attorney Sarah Wear, and Public Works Supervisor Jeremy Snyder. Public attendees from the sign-in sheet and observation were Jennifer Spiesz, Jason Spiesz, Darlene Meyer, Dennis & Marge Lonski, Josh Diede, Tom Linnertz, Brock Hansen, Jim Ekren, Jannelle Combs, Carol & Tom Grieve, Bill Waker, Matt Peterson, Katie Peterson, Ken Peterson, and Mike Blevins.

Approved Agenda: Motion to approve the agenda by Higgins, seconded by Sundberg. All in favor voted aye, motion carried.

Approve September & August Bills, September Meeting Minutes, September Special Meeting Minutes, and Financial Report, Consent Agenda. Motion to approve the consent agenda by Higgins, seconded by Fix. All voted aye, and the motion carried.

Fund	2025 Begin	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
100 - GENERAL FUND	\$620,278.17	\$1,475,342.17	(\$1,649,085.57)	0	\$0.00	(\$30,560.51)	\$ 415,974.26	In Balance
201 - HIGHWAY DISTRIBUTION	(\$92,065.88)	\$519,783.47	(\$277,770.14)	0	\$0.00		\$ 149,947.45	In Balance
203 - CITY SHARE SPECIAL ASSESSMEN	\$5,500.51	\$9.49		0	\$0.00		\$ 5,510.00	In Balance
205 - Community Center	(\$39,848.36)	\$87,335.06	(\$105,080.69)	0	\$0.00	(\$1,759.41)	\$ (59,353.40)	In Balance
206 - EMERGENCY FUND	\$403.06			0	\$0.00		\$ 403.06	In Balance
207 - ARPA FUNDS	\$131,072.19			0	\$0.00		\$ 131,072.19	In Balance
208 - Municipal Infrastructure Funds	\$125,400.06	\$146,120.45		0	\$0.00		\$ 271,520.51	In Balance
210 - Harwood Trust Fund	\$126,326.42			0	\$0.00		\$ 126,326.42	In Balance
220 - CITY SALES TAX FUND	\$788,685.16	\$105,558.25		0	\$0.00		\$ 894,243.41	In Balance
318 - WATER DISTRIBUTION #98-1	\$46.12		(\$7,363.13)	0	\$0.00		\$ (7,317.01)	In Balance
322 - STREET IMPROVEMENT 2006-1	(\$20,749.72)			0	\$0.00		\$ (20,749.72)	In Balance
324 - URBAN RENEWAL (TIF) 2007-1	\$40,730.23	\$23,185.39	(\$4,399.57)	0	\$0.00		\$ 59,516.05	In Balance
325 - STREET IMPROVEMENT 2011-1	\$74,601.26	\$41,671.37	(\$46,470.00)	0	\$0.00		\$ 69,802.63	In Balance
326 - WATER IMPROVEMENT 2015-1	\$40,477.49	\$92,274.06	(\$7,363.13)	0	\$0.00		\$ 125,388.42	In Balance
327 - STREET IMPROVEMENT 2016-1	\$9,989.74	\$9,879.48	(\$1,032.45)	0	\$0.00		\$ 18,836.77	In Balance
328 - BENDER LANE SEWER PROJ 2020-	(\$5,240.00)	\$43,450.93	(\$49,705.00)	0	\$0.00		\$ (11,494.07)	In Balance
329 - Freedland Drive 2022-1	(\$79,680.87)	\$110,997.57	(\$112,230.93)	0	\$0.00		\$ (80,914.23)	In Balance
428 - BENDER LANE SEWER CONSTRUCT	\$52,108.78			0	\$0.00		\$ 52,108.78	In Balance
429 - Street Imp. Dist. 2022-1 Const	\$5,682.47			0	\$0.00		\$ 5,682.47	In Balance
430 - Street Imp. Dist. 2023-1 Const	\$0.00			0	\$0.00		\$ -	In Balance
501 - WATER FUND	\$163,418.61	\$53,807.57	(\$36,486.69)	0	\$0.00	(\$21,555.88)	\$ 159,183.61	In Balance
502 - SEWER FUND	\$228,631.63	\$72,712.14	(\$58,834.25)	0	\$0.00	(\$16,682.50)	\$ 225,827.02	In Balance
503 - WASTE FUND	(\$18,209.76)	\$51,501.96	(\$30,770.75)	0	\$0.00		\$ 2,521.45	In Balance
510 - SURCHARGE FUND	\$138,019.89	\$7,365.66	(\$22,623.30)	0	\$0.00		\$ 122,762.25	In Balance
	\$2,295,577.20	\$2,840,995.02	(\$2,409,215.60)	\$0.00	\$0.00	(\$70,558.30)	\$2,656,798.32	

The board, on motion, approved the following July bills:

70173	Midwest Pest Control	\$120
70177	Verizon	\$103.96
70171	Microsoft	\$128.44
70180	ZOOM	\$17.62
70172	MIDCO	\$353.74
70171	MICROSOFT	\$128.44
70166	Column Software	\$1,605.64
70165	CITY OF FARGO	\$11,813.75
70169	FIRST INTERNATIONAL BANK	\$80.00
70168	EIDE BAILLY	\$430.00
70164	CASS CO ELECTRIC	\$3,423.00
70174	ND ONE-CALL	\$32.35
70160	AFLAC	\$191.88

70162	BankNorth	\$23.41
70179	Waste Management	\$7,220.88
70178	VIVINT	\$334.18
23293	ND CHILD SUPPORT	\$184.62
23289	ND CHILD SUPPORT	\$184.62
23281	Auto Value	\$7.99
23307	Asplin	\$136.75
23309	USPS	\$173.24
23308	MENARDS-FARGO	\$13.96
23283	JDP	\$419.00
23147	First International	\$100,000.00
23288	US BANK	\$241.35
23287	MENARDS-FARGO	\$102.96
23282	Business Essentials	\$49.99
23284	JOSH DIEDE	\$31.51
23296	Moore Engineering	\$31,359.90
23295	Cass County Auditor	\$14.00
23294	Cass County Finance	\$57.26
23297	Petro Serve	\$400.90
23298	RDO EQUIPMENT	\$51,573.78
23299	Team Lab	\$302.80
23300	Trista Ames	\$1,100.00
23301	American Engineering Testing	\$5,000.00
23302	Hawkins	\$1,481.10
23303	Starion Bond Services	\$4,365.00
23286	Josh Diede	\$384.13
23305	Chayla Hansen	\$275.80
23306	Ohnstad-Twitchell	\$15,340.94
23310	City of Fargo	\$14.00
23311	Menards-Fargo	\$67.52
23312	MIS	\$850,762.19
70167	CVS	\$32.31
70176	USPS	\$15.00
70163	Bismarck Hotel & Conf Cntr	\$220.00
70161	Amazon	\$42.99
70175	NDPERS	\$6,430.55
70170	IRS	\$4,415.73

Law Enforcement Report: 116 calls for service. Corporal Beckius was not in attendance.

New Business:

- a) **Matt's Redi-Roll gave a proposal to take over garbage services at the end of the year. Further discussions needed.**
- b) **2026 Midwest Inspection Services-discussion regarding next year's building permitting services. The city will remain as it is.**
- c) **Budget Hearing was held.**
- d) **Budget Final Approval- The Auditor went over the changes from the preliminary budget. A motion was made to approve the budget with the option to discuss wages & COLA further with Sundberg, seconded by Higgins. All in favor voted aye, motion carried.**

Public Comment:

Olivia Fischer-Fargo, Jim Ekren-Harwood, Dennis Lonski-Harwood, Darlene Meyer-Harwood, Tom Grieve, Duncan Alexander-Hendrum, Mike Swartz-Harwood, Darlene Meyer, Leonard Zahradka-Harwood, Jennifer Spiesz, Tom Linnertz, Councilman Higgins-Harwood, Councilman Sundberg-Harwood, Councilman Fix-Harwood, Darlene Meyer-Harwood, Public Works Supervisor Jeremy Snyder-Fargo, Councilman Higgins-Harwood, Duncan Alexander-Hendrum, and Auditor Hansen-Harwood.

Old Business: None

Engineer Report:



ENGINEER'S AGENDA
City of Harwood Council Meeting
Monday, October 6th, 2025

1. North Water Main Loop

- a. Schedule-unchanged

2. Clean Water State Revolving Fund

- a. Similar to last month, the ND Department of Environmental Quality is soliciting projects to be placed on the Project Priority List.
- b. Last year, we submitted a project for Harwood, a sewer replacement project for the Ted Avenue and Wally Street area.
- c. We have prepared the updated questionnaire for submittal. The mayor signed the questionnaire form.

Public Works Report: We will be installing hydrant guards.

Auditor Report: Aflac is available for council. The auditor is requesting part-time help. It was decided to post for a short time and interview.

Portfolio Reports: **Sundberg** attended the Houston Engineering meeting with the City Engineer to discuss plans for the inside diversion to prevent flooding. Went over maps of zones. **Higgins:** None **Nettum-** None. **Fix:** Still working on Stalker equipment. **Hankey-** None

- 1. City of Fargo/City of Harwood
 - Executive Session

The executive session is for the purpose of discussing negotiating strategy and/or providing negotiating instructions to its attorney or other negotiator regarding reasonably predictable litigation regarding annexation by the City of Fargo; and to receive its attorney's advice and guidance on the legal risks, strengths, and weaknesses of an action of a public entity and regarding reasonably predictable and/or threatened relating to annexation by the City of Fargo as authorized by North Dakota Century Code §44-04-19.1 subsections 2, 5 and 9 and North Dakota Century Code §44-04-19.2.

The motion to start executive session by Nettum, seconded by Higgins, was made at 8:14 pm and ended at 8:50 pm.

Announcements: Next Council meeting, Monday, November 3rd at 6:30 pm at the Community Center.

Adjourn: Motion to adjourn by Nettum, seconded by Higgins. All in favor voted aye, motion carried. Meeting adjourned at 8:52 pm.

Blake Hankey, Mayor

Attest: _____
Chayla Hansen, Auditor

Date of Approval _____